

Cornerstone Charter School policy regarding classroom visits, tours, and observations by parents/guardians of current or prospective students.

In compliance with A.R.S. § 15-184(J), Cornerstone Charter School will accommodate parent requests for tours, visits, and observations (unless a visit, tour, or observation would threaten the health and safety of students and/or staff), provided the following parameters are observed:

Definition:

Parent - a parent/guardian of an enrolled student or a parent/guardian of a prospective student.

For Tours

- School tours will be conducted for prospective students and families upon enrollment appointment. Tour requests outside of those regularly scheduled will be accommodated on a case-by-case basis.
- All tours will be conducted by a member of the school administration or staff; no one will be allowed to tour the school without being accompanied by a school employee.

For Classroom Visits and/or Observations

- Requests for a classroom visit/observation need to be submitted at least five (5) full school days prior to the desired date of visitation/observation, and should include the desired class/period to be visited/observed.
- The duration of visit/observation by parents will be limited to one full class period per visit (exception: Humane Letters is the only class where parents may remain for two consecutive class periods).
- Parents must check-in at the school office and be accompanied by a school administrator or staff member for the duration of their visit.
- Parents will only be allowed to visit/observe a class if there is enough room to accommodate the parent(s) and accompanying staff member without exceeding the maximum capacity of the room as determined by code.
- Visits/observations will not be permitted during state testing, unit testing, or end-of trimester testing.
- Parent visits/observations must be conducted in a way that does not disrupt the learning environment or serve as a distraction to students and teachers, where determining what constitutes a disturbance or disruption is at the sole discretion of the teacher and accompanying staff member.
- Parents may not assist a student with their work at any time during their visit/observation.
- No video or audio recordings will be allowed during a visit/observation.